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| **SPONSORS GROUP BOOKING FORM** |
| **EUROPEAN CHAMPIONSHIPS GLASGOW 2018** |
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| **GROUP** **DETAILS** | **CLIENT GROUP:** | FEDERATION | EVENT STAFF | MEDIA/BROADCAST | SPONSOR |
| **GROUP NAME:** |  | **LEAD NAME:** |  |
| **ADDRESS:** |  |
|  |  |
| **TEL:** |  | **EMAIL:** |  |
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| **HOTEL REQUEST** | **HOTEL NAME:** |  | **NUMBER OF ROOMS:** |  |
| **ARRIVAL DATE:** |  | **DEPARTURE DATE:** |  |
|  |
| MON 30 JULY | TUES 31 JULY | WED 01 AUG | THU 02 AUG | FRI 03 AUG | SAT 04 AUG | SUN 05 AUG |
| TWIN | TWIN | TWIN | TWIN | TWIN | TWIN | TWIN |
| SINGLE | SINGLE | SINGLE | SINGLE | SINGLE | SINGLE | SINGLE |
| MON 06 AUG | TUES 07 AUG | WED 08 AUG | THU 09 AUG | FRI 10 AUG | SAT 11 AUG | SUN 12 AUG |
| TWIN | TWIN | TWIN | TWIN | TWIN | TWIN | TWIN |
| SINGLE | SINGLE | SINGLE | SINGLE | SINGLE | SINGLE | SINGLE |
| MON 13 AUG | TUES 14 AUG |  |  |  |  |  |
| TWIN | TWIN |  |  |  |  |  |
| SINGLE | SINGLE |  |  |  |  |  |
|  |
|  | **SPECIAL REQUESTS:** |  | **MEETING ROOMS:** |  |
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| **PAYMENT** | *Payments by credit card are subject to a 2.5% handling fee. Should you wish to pay by credit card please fill in your details below:* |
| **CARD TYPE:** | VISA CREDIT | MASTERCARD | VISA DEBIT | AMEX |
| **CARD NUMBER:** |  |
| **EXPIRY DATE:** |  |
| **SECURITY CODE:** |  |
|  | **NAME ON CARD:** |  | **SIGNATURE:** | **………………………………………………………..** |
|  | *Should you wish to pay by bank transfer, our bank account details will be provided on request* |
|  | **BANK TRANSFER:** | YES | NO |  |
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| **PAYMENT TERMS**20% non-refundable payment due on confirmation60% interim payment due by the 30 April 201820% balance payment due by the 1 June 2018 | **CANCELLATION TERMS**20% of bedrooms may be cancelled without penalty up until the 30 April 2018 10% of bedrooms may be cancelled without penalty up until the 1 June 2018From 2 June 2018, 100% cancellation charges apply |
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| Your request is subject to availability at the time of booking so please return your form as soon as possibleCorporate & Sporting Events, Alexander Stadium, Walsall Road, Birmingham, B42 2LR.Tel: 0121 647 4090 Fax: 0121 647 4099 E: GLA18Sponsors@cseplc.com  |