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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **SPONSORS GROUP BOOKING FORM** | | | | | | | | | | | | | | | | | |
| **EUROPEAN CHAMPIONSHIPS GLASGOW 2018** | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| **GROUP**  **DETAILS** | | | **CLIENT GROUP:** | FEDERATION | | | EVENT STAFF | | | | | MEDIA/BROADCAST | | | SPONSOR | | |
| **GROUP NAME:** |  | | | | | **LEAD NAME:** | | | |  | | | | |
| **ADDRESS:** |  | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | |
| **TEL:** |  | | | | | **EMAIL:** | | | |  | | | | |
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| **HOTEL REQUEST** | | | **HOTEL NAME:** |  | | | | **NUMBER OF ROOMS:** | | | | |  | | | | |
| **ARRIVAL DATE:** |  | | | | | **DEPARTURE DATE:** | | | |  | | | | |
|  | | | | | | | | | | | | | | |
| MON 30 JULY | | | TUES 31 JULY | WED 01 AUG | THU 02 AUG | | | | | FRI 03 AUG | | | | SAT 04 AUG | | SUN 05 AUG | |
| TWIN | | | TWIN | TWIN | TWIN | | | | | TWIN | | | | TWIN | | TWIN | |
| SINGLE | | | SINGLE | SINGLE | SINGLE | | | | | SINGLE | | | | SINGLE | | SINGLE | |
| MON 06 AUG | | | TUES 07 AUG | WED 08 AUG | THU 09 AUG | | | | | FRI 10 AUG | | | | SAT 11 AUG | | SUN 12 AUG | |
| TWIN | | | TWIN | TWIN | TWIN | | | | | TWIN | | | | TWIN | | TWIN | |
| SINGLE | | | SINGLE | SINGLE | SINGLE | | | | | SINGLE | | | | SINGLE | | SINGLE | |
| MON 13 AUG | | | TUES 14 AUG |  |  | | | | |  | | | |  | |  | |
| TWIN | | | TWIN |  |  | | | | |  | | | |  | |  | |
| SINGLE | | | SINGLE |  |  | | | | |  | | | |  | |  | |
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|  | **SPECIAL REQUESTS:** | | |  | | | | **MEETING ROOMS:** | | | | |  | | | | |
|  | | | | | | | | | | | | | | | | | |
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| **PAYMENT** | | | *Payments by credit card are subject to a 2.5% handling fee. Should you wish to pay by credit card please fill in your details below:* | | | | | | | | | | | | | | |
| **CARD TYPE:** | VISA CREDIT | | | MASTERCARD | | | | | VISA DEBIT | | | AMEX | | |
| **CARD NUMBER:** |  | | | | | | | | | | | | | |
| **EXPIRY DATE:** |  | | | | | | | | | | | | | |
| **SECURITY CODE:** |  | | | | | | | | | | | | | |
|  | | **NAME ON CARD:** | |  | | | | **SIGNATURE:** | | | | | **………………………………………………………..** | | | | |
|  | | | *Should you wish to pay by bank transfer, our bank account details will be provided on request* | | | | | | | | | | | | | | |
|  | | **BANK TRANSFER:** | | YES | | | NO | | | |  | | | | | |
|  | | | | | | | | | | | | | | | | | |
| **PAYMENT TERMS**  20% non-refundable payment due on confirmation  60% interim payment due by the 30 April 2018  20% balance payment due by the 1 June 2018 | | | | | | **CANCELLATION TERMS**  20% of bedrooms may be cancelled without penalty up until the 30 April 2018  10% of bedrooms may be cancelled without penalty up until the 1 June 2018  From 2 June 2018, 100% cancellation charges apply | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| Your request is subject to availability at the time of booking so please return your form as soon as possible  Corporate & Sporting Events, Alexander Stadium, Walsall Road, Birmingham, B42 2LR.  Tel: 0121 647 4090 Fax: 0121 647 4099 E: [GLA18Sponsors@cseplc.com](mailto:GLA18Sponsors@cseplc.com) | | | | | | | | | | | | | | | | | |